

DD/S
56-4345

MEMORANDUM FOR: Deputy Director (Support)

20 DEC 1956

SUBJECT: Personnel Increase

1. This memorandum contains a recommendation submitted for DD/S approval. Such recommendation is contained in paragraph 4.

2. Expansion of operational requirements resulting from increased world tensions has placed an unusually heavy workload on this Office in the past few months. This expanded activity has caused a world-wide rise in cable traffic, necessitated the placing of communications personnel at new locations and increased the hours of coverage at existing communications bases and out stations. This added workload has been met by the temporary measures of extensive overtime and TDY shifts on the basis of priority.

3. It now appears that what originally was considered a temporary condition is probably the foundation for continuation at the current or even higher levels of activity. A more permanent solution to the increased workload must be found to assure support of operations and avoid a break down of some of our personnel. In view of this I have had my staff make a thorough appraisal of the communications personnel required by this Office to meet, on a continuing basis, this Agency's [REDACTED] expanded requirements for communications personnel.

4. The review which we have just completed revealed a shortage of [REDACTED] positions that are necessary to meet current commitments. It is recommended that the ceiling of the Office of Communications be increased by the needed [REDACTED] positions. The planned utilization by area is as follows:



1-479
By: [Signature]

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5. Looking at the longer-range personnel picture, the staffs of this Office must be geared to the level of activity of the operating components of the Agency. The information that we have received indicates that the operational requirements through Fiscal Year 1959 may require increased



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Director of Communications

The recommendation in paragraph 4 is approved.

Deputy Director (Support)